

Paid On-Call Fire Fighter Job description

Full job description

Baldwin Fire Department is accepting applications for Paid On-call Firefighters. The City of Baldwin is a growing municipality northwest of the metro area. The city has access to parks, trails, and other outdoor activities. The Fire Department is strongly supported by the community and fosters this relationship by protecting life and property through fire suppression, medical aid, public education, and other fire prevention duties.

Entry level firefighter position, no experience necessary.

EXAMPLE OF DUTIES

Paid-On-Call Firefighter

DEPARTMENT: Fire Department

SUPERVISOR: Fire Chief

STATUS: Part Time / Paid On-Call

PRIMARY OBJECTIVES: To protect life and property through fire suppression, medical aid, public education, and other fire prevention duties. Serves under the direction of the Fire Chief, Assistant Fire Chief, and other fire department supervisors.

ESSENTIAL JOB FUNCTIONS: Responds to emergency and non-emergency incidents as a firefighter and emergency medical responder. Performs firefighting activities, including driving fire apparatus, operating pumps and related equipment, laying hose, and other related tasks. Responds to calls for emergency medical services and renders first aid. Maintains fire equipment and apparatus in accordance with department standards. Completes reports, forms, and data entry into fire record management system and other related databases. Works with local, state, and federal agencies. Assists in conducting fire investigations as needed. Assists with fire prevention and safety education efforts. Participates in public safety training and meetings. Performs other job-related duties as apparent or assigned. The following job functions are intended to illustrate various types of work performed and are not all inclusive. The job description is subject to change as the needs of the employer change.

KNOWLEDGE, SKILLS AND ABILITIES

1. Strong verbal and written communication skills.
2. Ability to communicate effectively and professionally with all Township staff, elected officials, and the general public.
3. Ability to establish and maintain effective work relationships with supervisors, co-workers, and the general public.
4. Ability to work independently and to prioritize work.
5. Knowledge of fire services procedures and practices.
6. Ability to maintain confidential and sensitive information.
7. Ability to work varied hours to attend meetings and accomplish the mission of the Baldwin Fire Department.

REQUIRED QUALIFICATIONS: Must have a high school diploma or equivalent. Must have a valid Minnesota driver's license. Must successfully pass a background investigation, physical, and a one-year probationary period. Must be able to pass an annual physical examination. Ability to obtain the following certifications upon hire: Firefighter I & II, Hazardous Material Operational Certification, and Emergency Medical Responder (EMR).

It is the policy of the City of Baldwin to provide equal employment opportunities to all persons. All employment policies and practices shall be non-discriminatory in compliance with federal laws, state statutes, and local ordinances.

Job Type: Part-time

Pay: \$15.00 per hour

Expected hours: 1 – 10 per week

Benefits:

- 457(b)
- Retirement plan

Ability to Commute:

- Baldwin, MN 55371 (Required)

Ability to Relocate:

- Baldwin, MN 55371: Relocate before starting work (Required)

Work Location: In person